

## ASCRS COURSE INFORMATION & INSTRUCTIONS

### DEADLINE:

November 15, 2004

### LIMIT:

1 submission per instructor

### TIME LIMIT:

1½ hours

### IMPORTANT:

Because of limited space, only **1 submission per instructor** will be accepted. Please note that ASCRS reserves the right to request that instructors with similar topics combine their courses. Potential faculty is reminded to design courses that are scientifically sound and unbiased. Submissions by non-MDs and DOs will be reviewed in the context of the instructor's respective training and education.

If the proposed course is designed as a hands-on course or requires a wet lab, please check the appropriate box on the course form. ASCRS staff will contact you to discuss special requirements for your course.

If the proposed course will be conducted in a language other than English, we request that an English translation of the title, course description, and objectives also be submitted. Please list all co-instructors and/or faculty for the course, with a complete and correctly spelled first name, middle initial, last name, and degree (e.g., MD).

### CO-INSTRUCTORS/FACULTY MEMBERS:

Please note the following **responsibilities of the lead instructor** with respect to faculty:

The instructor must notify all faculty of their inclusion in the course and (if accepted) of the scheduled date and time for the course.

**In addition to your own Financial Interest Statement, you must submit a Financial Interest Statement for each co-instructor or faculty member.**

**Note: Submissions by non-MDs and DOs will be reviewed in the context of the presenter's respective training and education.**

*You will be notified if your submission is incomplete. Courses will not be considered unless a complete submission that meets the above guidelines is received by the November 15, 2004 deadline.*

## COURSE SUBMISSION CATEGORIES

### Cataract

- ◆ Surgical Technique
- ◆ Intraocular Lenses
- ◆ Technology for Lens Removal
- ◆ Power Calculations
- ◆ Medications
- ◆ Complications
- ◆ Astigmatism

### Intraocular Refractive Procedures

- ◆ Refractive Lensectomy (Technique)
- ◆ Refractive Lensectomy and IOL Choices
- ◆ Phakic IOLs
- ◆ ICLs
- ◆ Bioptics

### KeratoRefractive

- ◆ Techniques and Technology
  - LASIK
  - Surface Ablation (PRK/LASEK)
  - Wavefront
  - Conductive Keratoplasty
  - Orthokeratology
- ◆ Topography, Keratometry, Pachymetry
- ◆ Nomograms, Power Calculations
- ◆ Complications
- ◆ Medications

### Cornea

- ◆ Keratoplasty Technique and Technology
- ◆ Dry Eye Management
- ◆ Complication Management (Striae, Burns, Ectasia, Keratitis, Dry Eye, DLK)
- ◆ Keratoconus
- ◆ Medications

### Pediatric

- ◆ Strabismus
- ◆ Cataract Surgery
- ◆ Refractive Surgery
- ◆ Glaucoma (Treatment and Surgery)
- ◆ New Technology
- ◆ Medications
- ◆ Trauma

### Glaucoma

- ◆ Medical Management
- ◆ Surgical Treatment
- ◆ Laser Treatment
- ◆ Survey/Study Analysis
- ◆ Complications

### Retina

- ◆ Retina
- ◆ Complications from Anterior Segment Surgery

### Other

Socioeconomic/Surveys

## SYNOPSIS:

A short synopsis (maximum 30 words) for your proposed course must be included with your submission. Do not use all capital letters when filling out the forms. Description of the major topics to be covered during the course is mandatory. Please note if the course specifically targets beginning or advanced surgeons or requires certain prerequisites. This will be published in the Preview and Final Program.

## LEARNING OBJECTIVES:

Include a succinct statement of **what the attendee should expect to have learned by the completion of the course**. Please **do not** begin your objectives statement with "to describe..." or "to provide information..." It is not intended to be a statement of your objective in teaching the course; rather, it should identify the learning objective for participants in the course. Well-written objectives are action oriented and can be observed and measured. Please see the following example of a well-written synopsis and objective.

## Example

### Improving IOL Power Calculations in Unusual and Difficult Cases

**Instructor:** H. John Shamma, MD

Course will discuss the major causes of error in IOL power calculations and how to avoid them. Special emphasis will be placed on unusual and difficult cases that could affect the final refractive outcome; ie, intumescent cataract, aphakia, pseudophakia, corneal refractive surgery, concurrent keratotomy, piggyback implants, vitreous loss, high myopia, and high hyperopia. Objective: Participants will be able calculate the required IOL power in difficult and unusual cases.

#### HANDOUTS:

Because of the overwhelming demand from participants, **ASCRS requests that a handout be included for all courses**. The lead instructor should prepare or coordinate comprehensive handouts to be distributed at the course or submitted to ASCRS for posting online.

#### AUDIOVISUAL EQUIPMENT/ROOM SET

The standard room set for ALL course sessions is as follows:

- Single-screen format
- All presentations must be delivered via computer (PowerPoint) or video (U.S. standard, NTSC)
- No 35 mm slide formats will be accepted
- ½ inch SVHS video player
- 1 LCD projector
- 1 laser pointer
- No PAL or SECAM will be available. (These two formats must be converted to U.S. standard, NTSC.)
- No tapes will be converted on site.

*Additional Equipment is available for a fee and must be requested in advance. Please contact Paula Schneider at [pschneider@ascrs.org](mailto:pschneider@ascrs.org) for additional equipment needs.*

There is a MANDATORY check-in requirement on site in the Speaker Ready Room at least 1 day prior to your presentation.

***ASCRS holds the copyright on all accepted presentations.***

**If you have any questions, please contact Judy Agnew at [jagnew@ascrs.org](mailto:jagnew@ascrs.org) or call our office at (703) 591-2220.**